The University of Tokyo Special Scholarship for International Students
(The University of Tokyo Fellowship)

Applicant Guidelines for September 2018 Research Grant-in-aid Recipients

1 Purpose of the Funding
Research grant-in-aid (from herein “grant-in-aid”) will be awarded to outstanding, self-financed overseas students so they may be able to focus on their academic research, with the aim of promoting the enrolment of overseas students.

2 Definition of Self-financed Overseas Students
"Self-financed Overseas Student" is defined in this guideline as an overseas student (person with Status of Residence as ‘Student’ as specified in the Immigration Control and Refugees Recognition Act [Government Ordinance No. 319, October 4, 1951] Appended Table 1-4) but excluding students receiving Foreign Students Scholarships as specified in Implementation Guidelines for International Scholarship Scheme (March 31, 1954) and students dispatched by foreign governments.

3 Eligibility
All self-financed overseas student with outstanding performance who pass the entrance examination for the Doctoral Program at the Graduate School of Science to enroll in September 2018 (however, not eligible if claiming tuition fee exemption). As a rule anyone receiving or expecting to receive any other scholarship awards are excluded.

   (1) As a rule applicants of scholarships from private foundations (including provisional applicants) are not eligible.
   (2) Applicants for the JASSO’s Honors Scholarship for Privately Financed International Students will not be excluded. However, if accepted for this grant-in-aid, it is expected that the Honors Scholarship from JASSO will be declined.
   (3) Applicants for exemption from the tuition fees for the 2nd semester of 2018 will not be excluded. However, if accepted for this grant-in-aid, it is expected that the application for exemption will be withdrawn.
   (4) Applicants for the University of Tokyo Foundation for Supporting International Students (including provisional applicants) will not be excluded. However, if accepted for this grant-in-aid, it is expected that the scholarship from the University of Tokyo Foundation will be declined.

4 Number of Recipients
1 (of September entrants)・・・FU DELIN Scholarship for a Chinese national
Please confirm the detail on the link below (See 3. Funded through donations to this scholarship):
https://www.u-tokyo.ac.jp/en/prospective-students/fellowship.html

1 (of September entrants)・・・Any prospective international students who wish to enter the
University of Tokyo in September 2018 can apply. (For this slot, priority will be given to a non-Chinese national.)

Total: 2

5 Grant-in-Aid
200,000 yen per month

6 Period of Payment
From September, 2018, to August, 2021

The Standard Doctoral Program Duration stated in Article 2 of the University of Tokyo Rules on Graduate School will apply.

7 Applications for Grant-in-Aid
Applicants should submit the application documents (section 8) to the International Liaison Office by uploading at the URL below, by postal mail, or by in-person delivery. Applicants in Category A are only considered for the scholarship selection if they complete both the scholarship application and also the application for admission into the Doctoral Program at the Graduate School of Science, the University of Tokyo, by the respective deadlines in April 2018.

<Uploading>
You may upload all of your application documents to the link below.
You must put your name in the file name.
https://webfs.adm.u-tokyo.ac.jp/public/SVXkgACl845Avj4BUYijeCWGwIXHVQbXFRCitInbtOET

<Address for postal mail or in person delivery>
International Liaison Office, Graduate School of Science, The University of Tokyo,
Room 278, 2nd Floor, East Wing, School of Science Building 1
7-3-1, Hongo, Bunkyo-ku, Tokyo 113-0033
Tel: 03-5841-7630

8. Application Documents

A. For applicants who are not yet enrolled in the Graduate School of Science, the University of Tokyo, as of April 1, 2018, and who are applying for admission into the Doctoral program for September 2018 enrollment during the April 2018 application period (Special Selection for International Applicants):

(1) The University of Tokyo Fellowship Application Form ・・・・ 1 copy
(2) One letter of recommendation for the University of Tokyo Fellowship from the faculty of your college or university ・・・・・・・・・・・・ 1 copy
(3) A list of your publications and research achievements (format free) ・・・・ 1 copy

B. For applicants who are not yet enrolled in the Graduate School of Science, the University of Tokyo, as of April 1, 2018, but have already been accepted into the Doctoral program for September 2018 enrollment:

(1) The University of Tokyo Fellowship Application Form ・・・・ 1 copy
(2) One letter of recommendation for the University of Tokyo Fellowship from the faculty of your college or university ・・・・・・・・・・・・ 1 copy
(3) A list of your publications and research achievements (format free) ・・・・ 1 copy

C. For applicants who are enrolled in the Master’s course at the Graduate School of Science, the University of Tokyo, as of April 1, and intend to enter the Doctoral course at the Graduate School in September 2018:

(1) The University of Tokyo Fellowship Application Form ・・・・ 1 copy
(2) One letter of recommendation for the University of Tokyo Fellowship from your supervisor ・・・・・・・・・・・・ 1 copy
(3) A list of your publications and research achievements (format free) ・・・・ 1 copy
(4) All transcripts from the Bachelor’s course up to the current course ・・・・ 1 copy each

9. Application Period
June 12 – July 9, 2018, 12 PM (Japan Standard Time)

* The application must arrive no later than the last day of the application period without fail.

10. Selection and Result

Based on the submitted documents (section 8) the Selection Committee will select and nominate the candidate to the Dean. The recipient will be decided by the Dean based on the nomination from the Selection Committee. The notification will be sent to the applicant by e-mail in late July, 2018.

11. Payment of Grants-in-Aid

Having confirmed enrollment of the student the grant-in-aid will be paid directly into the bank account of the recipient every quarter.

12. Cessation and Resumption of Grant-in-Aid

(1) If the recipient takes a leave-of-absence or is due to be absent for one month or more (including cases where they leave Japan for periods longer than one month), the supervising faculty shall promptly inform the Dean in writing. The Dean shall cease the payment of the Grant-in-Aid based on this report. However, in cases where the recipient is studying overseas without taking leave-of-absence, receiving research instructions elsewhere, or is away from the University on academic research, and if the supervising faculty determines and reports to the Dean in writing that the payment should be continued, the Dean may continue to allow the payment to be made without cessation.

(2) Person whose payment of the grant-in-aid has been stopped due to the preceding item shall be able to have the payment resumed after they inform the Dean through the supervising faculty in writing that the reason for the cessation has finished.

13. Termination of Grant-in-Aid

Payment of the grant-in-aid will be terminated if any one of the following points apply to the recipient. In such a case, the supervising faculty is required to promptly inform the Dean in writing.

(1) on withdrawal from the University or transfer to another university
(2) on being suspended from the university
(3) on demonstrating poor academic performance
(4) on failing to report the outcome of the research each year
(5) when the grant-in-aid is no longer required by the recipient
(6) when it is demonstrated for any reason that the recipient is unsuitable as a recipient.

14. Repayment of Grant-in-Aid

The recipient can be required to repay the amount in part or full of any grant-in-aid payment already made when the recipient withdraws, takes leave-of-absence or has been deemed unsuitable as a recipient.

15. Declining the Grant-in-Aid

The recipient can decline to receive the grant-in-aid via the supervising faculty.

16. Notification of Changes

The supervising faculty must promptly notify the Dean of any changes to important information such as the recipient's address, name, contact details etc.

17. Submission of Reports

The recipient must submit a research progress report which has been approved by the supervising faculty at the end of each year.

18. Report Submission & Contact

International Liaison Office Email: ilo.s@gs.mail.u-tokyo.ac.jp
I am currently enrolled in the 2nd year of the Master’s course at the Graduate School of Science, the University of Tokyo, and intend to enter the Doctoral course in September 2018.