

**The University of Tokyo Special Scholarship for International Students
(The University of Tokyo Fellowship)
Applicant Guidelines for September 2017 Research Grant-in-aid Recipients**

1 Purpose of the Funding

Research grant-in-aid (from herein “grant-in-aid”) will be awarded to outstanding, self-financed overseas students so they may be able to focus on their academic research, with the aim of promoting the enrolment of overseas students.

2 Definition of Self-financed Overseas Students

“Self-financed Overseas Student” is defined in this guideline as an overseas student (person with Status of Residence as ‘Student’ as specified in the Immigration Control and Refugees Recognition Act [Government Ordinance No. 319, October 4, 1951] Appended Table 1-4) but excluding students receiving Foreign Students Scholarships as specified in Implementation Guidelines for International Scholarship Scheme (March 31, 1954) and students dispatched by foreign governments.

3 Eligibility

All self-financed overseas student with outstanding performance who pass the entrance examination for the Ph.D Program at the Graduate School of Science to enroll in September 2017 (however, not eligible if claiming tuition fee exemption). Applicants who are already in Japan are not eligible to apply. As a rule anyone receiving or expecting to receive any other scholarship awards are excluded.

- (1) As a rule applicants of scholarships from private foundations (including provisional applicants) are not eligible.
- (2) Applicants for the JASSO’s Honors Scholarship for Privately Financed International Students will not be excluded. However, if accepted for this grant-in-aid, it is expected that the Honors Scholarship from JASSO will be declined.
- (3) Applicants for exemption from the tuition fees for the 2nd semester of 2017 will not be excluded. However, if accepted for this grant-in-aid, it is expected that the application for exemption will be withdrawn.
- (4) Applicants for the University of Tokyo Foundation for Supporting International Students (including provisional applicants) will not be excluded. However, if accepted for this grant-in-aid, it is expected that the scholarship from the University of Tokyo Foundation will be declined.

4 Number of Recipients

3 (of September entrants)

5 Grant-in-Aid

200,000 yen per month

6 Period of Payment

From September, 2017 – August, 2020

The Standard Doctoral Program Duration stated in Article 2 of the University of Tokyo Rules on Graduate School will apply.

7 Applications for Grant-in-Aid

Applicants should submit the application documents (section 8) to the International Liaison Office at the time of their Graduate School application for admission to the Ph.D Program.

Mailing Address

International Liaison Office
Graduate School of Science, the University of Tokyo
Room 101, Faculty of Science Bldg. 1
7-3-1, Hongo Bunkyo-ku Tokyo 113-0033 JAPAN
Tel: +81-3-5841-7630

8. Application Documents

- (1) The University of Tokyo Fellowship Application Form 1 original copy
- (2) One letter of recommendation for the University of Tokyo Fellowship from the faculty of your college or university 1 original copy

9. Application Period

April 1 – May 1, 2017

* The application must arrive no later than the last day of the application period without fail.

10. Selection and Result

Based on the submitted documents (section 8) the Selection Committee will select and nominate the candidate to the Dean. The recipient will be decided by the Dean based on the nomination from the Selection Committee. The notification will be sent to the applicant by e-mail in one month after the result for the Ph.D Program has been sent.

11. Payment of Grants-in-Aid

Having confirmed enrolment of the student the grant-in-aid will be paid directly into the bank account of the recipient every quarter.

12. Cessation and Resumption of Grant-in-Aid

- (1) If the recipient takes a leave-of-absence or is due to be absent for one month or more (including cases where they leave Japan for periods longer than one month), the supervising faculty shall promptly inform the Dean in writing. The Dean shall cease the payment of the Grant-in-Aid based on this report. However, in cases where the recipient is studying overseas without taking leave-of-absence, receiving research instructions elsewhere, or is away from the University on academic research, and if the supervising faculty determines and reports to the Dean in writing that the payment should be continued, the Dean may continue to allow the payment to be made without cessation.
- (2) Person whose payment of the grant-in-aid has been stopped due to the preceding item shall be able to have the payment resumed after they inform the Dean through the supervising faculty in writing that the reason for the cessation has finished.

13. Termination of Grant-in-Aid

Payment of the grant-in-aid will be terminated if any one of the following points apply to the recipient. In such a case, the supervising faculty is required to promptly inform the Dean in writing.

- (1) on withdrawal from the University or transfers to another university
- (2) on being suspended from the university
- (3) on demonstrating poor academic performance
- (4) on failing to report the outcome of the research each year
- (5) when the grant-in-aid is no longer required by the recipient
- (6) when it is demonstrated for any reason that the recipient is unsuitable as a recipient.

14. Repayment of Grant-in-Aid

The recipient can be required to repay the amount in part or full of any grant-in-aid payment already made when the recipient withdraws, takes leave-of-absence or has been deemed unsuitable as a recipient.

15. Declining the Grant-in-Aid

The recipient can decline to receive the grant-in-aid via the supervising faculty.

16. Notification of Changes

The supervising faculty must promptly notify the Dean of any changes to important information such as the recipient's address, name, contact details etc.

17. Submission of Reports

The recipient must submit a research progress report which has been approved by the supervising faculty at the end of each year.

18. Report Submission & Contact

International Liaison Office Email: ilo.s@gs.mail.u-tokyo.ac.jp

東京大学外国人留学生特別奨学制度
International Student Special Scholarship Program
(The University of Tokyo Fellowship)
平成29年度研究奨励費申請書
2017 Application for the Fellowship

研究科(学府・教育部)長 殿

To _____, Dean of the Graduate School of _____

↓ As written in native language, alphabet, katakana, and/or Chinese characters

申請者氏名 Name	自国語 Native Language					写真貼付 Attach a Photograph ・横3.5cm×縦4.5cm ・6ヶ月以内に撮影したもの *3.5cm width × 4.5cm height *Taken within the last 6 months
	アルファベット Alphabet					
	カタカナ Katakana					
	漢字 Chinese Characters					
国籍 Nationality		性別 Sex	男 Male	女 Female		
生年月日 Date of Birth	年 月 日 Year Month Day	日生 Day	(年齢 Age)	才		
現住所 Current Address	〒 _____ TEL _____ - _____					
E-mailアドレス Email Address			携帯電話 Mobile Phone Number			
入学予定大学院 Graduate School (Planned)	研究科 Graduate school			専攻 Depa		
課程 Program	修士課程・博士課程・専門職学位課程・研究生 (○で囲む) Master's program Doctoral program Professional degree program Research Student (Please circle the appropriate program.)					
在籍予定期間 Scheduled Period of Enrollment	平成 年 月 ~ 平成 年 月					
指導教員氏名 Name of Prospective Academic Advisor at UTokyo						
学 歴 Academic Background	学校名 Name of Institution (所在地) Location	専攻学科 Major Field (取得学位) (Earned Degree)	在学期間 Period of Enrollment			
	高等学校 () High School	()	年 月 ~ 年 月			
	大学 () University	()	年 月 ~ 年 月			
	大学院 () Graduate School	()	年 月 ~ 年 月			
職 歴 Career Background	勤務先名 Place of Employment (所在地) Location	職務内容 Occupation (勤務期間) Period of Employment				
	()	(~)				
	()	(~)				
	()	(~)				
家族構成 Family Information	氏 名 Name	続柄 Relationship	年齢 Age	職業又は学校名 Workplace/School	居 在 地 Place of Residence	